

Single Family – Category 1



Carolina Multiple Listing Services, Inc.

[R] = Required [N] = Not Required

Note: There are look-up tables for city, tax location and schools.

Dates should be: MM/DD/YY

Area Number [R] _____

Sub Area Number [R] _____

County [R] _____

City [R] _____

Street# [R] _____

Street Name [R] _____

Street Type [R] _____
Rd., St., Ave., Etc.

Street Direction [N] _____
N, S, E, W, NW, NE, SW, SE

Unit# [N] _____

Subdivision [R] _____

Tax Location [R] _____

Zip [R] _____

List Price [R] _____

Listing Agent [R] _____

Listing Agent Phone [R] _____

Co-Listing Agent [N] _____

Co-Listing Agent Phone [N] _____

Listing Date [R] _____

Expiration Date [R] _____

Parcel ID [R] _____

Deed Reference [R] _____

State [R] _____
NC SC

Zoning Desc. [N] see list in TEMPO™ _____

Zoning [R] _____

Legal Description [R] _____

Tax Value [R] _____

Seller Name [R] _____

Seller Phone [N] _____

Appointment Phone [N] _____
(Defaulted to CSS)

Agent/Owner [R] _____
Yes No

Exclusive Rt/Agency [R] _____
Exclusive Right Exclusive Agency

Sub Agent Comp [R] _____

Sub Agent Comp Type [R] _____
% \$

Buyer Agent Comp [R] _____

Buyer Agent Comp Type [R] _____
% \$

Variable Rate Commission [R] _____
Yes No

Named Prospects Exempted [R] _____
Yes No

Bonus \$ [N] _____

Office Inventory [N] _____

Full Service [R] _____
Yes No

Allow Internet Address Display [R] _____
Yes No

Allow Internet Listing Display [R] _____
Yes No

Allow Internet AVM [R] _____
Yes No

Allow Internet Comment [R] _____
Yes No

HLA: Main [R] _____

HLA: Upper [R] _____

HLA: Third [R] _____

HLA: Bsmt [R] _____

HLA: Lower [R] _____

Unheated SqFt: Main [R] _____

Unheated SqFt: Upper [R] _____

Unheated SqFt: Third [R] _____

Unheated SqFt: Bsmt [R] _____

Unheated SqFt: Lower [R] _____

Total HLA [R] _____

Total Unheated SqFt [R] _____

Additional SqFt [N] _____

Year Built [R] _____

New Construction [R] _____
Yes No

Completion Date [R] _____
(R if new construction)

Builder [N] _____

Main Level Rooms [R]

None	Bedroom 4/Bonus	Den	Living Room	Rec Room
2nd Kitchen	Bedroom 5	Dining Room	Loft	Sewing
2nd Living Quarters	Bedroom 5/Bonus	Entry Hall	Master Bedroom	Sitting
2nd Master	Bedroom 6	Exercise	Media	Solarium
Bar/Entertainment	Bedroom 6/Bonus	Foyer	Mud	Study
Bedroom 2	Billiard	Great Room	Office	Sunroom
Bedroom 3	Bonus Room	Kitchen	Pantry	Utility
Bedroom 3/Bonus	Breakfast	Laundry	Parlor	Wine Cellar
Bedroom 4	Computer Niche	Library	Play Room	Workshop

Upper Level Rooms [R]

None	Bedroom 4/Bonus	Den	Living Room	Rec Room
2nd Kitchen	Bedroom 5	Dining Room	Loft	Sewing
2nd Living Quarters	Bedroom 5/Bonus	Entry Hall	Master Bedroom	Sitting
2nd Master	Bedroom 6	Exercise	Media	Solarium
Bar/Entertainment	Bedroom 6/Bonus	Foyer	Mud	Study
Bedroom 2	Billiard	Great Room	Office	Sunroom
Bedroom 3	Bonus Room	Kitchen	Pantry	Utility
Bedroom 3/Bonus	Breakfast	Laundry	Parlor	Wine Cellar
Bedroom 4	Computer Niche	Library	Play Room	Workshop

Third Level Rooms [R]

None	Bedroom 4/Bonus	Den	Living Room	Rec Room
2nd Kitchen	Bedroom 5	Dining Room	Loft	Sewing
2nd Living Quarters	Bedroom 5/Bonus	Entry Hall	Master Bedroom	Sitting
2nd Master	Bedroom 6	Exercise	Media	Solarium
Bar/Entertainment	Bedroom 6/Bonus	Foyer	Mud	Study
Bedroom 2	Billiard	Great Room	Office	Sunroom
Bedroom 3	Bonus Room	Kitchen	Pantry	Utility
Bedroom 3/Bonus	Breakfast	Laundry	Parlor	Wine Cellar
Bedroom 4	Computer Niche	Library	Play Room	Workshop

Basement Level Rooms [R]

None	Bedroom 4	Computer Niche	Library	Play Room
2nd Kitchen	Bedroom 4/Bonus	Den	Living Room	Rec Room
2nd Living Quarters	Bedroom 5	Dining Room	Loft	Sewing
2nd Master	Bedroom 5/Bonus	Entry Hall	Master Bedroom	Sitting
Bar/Entertainment	Bedroom 6	Exercise	Media	Solarium
Basement	Bedroom 6/Bonus	Foyer	Mud	Study
Bedroom 2	Billiard	Great Room	Office	Sunroom
Bedroom 3	Bonus Room	Kitchen	Pantry	Utility
Bedroom 3/Bonus	Breakfast	Laundry	Parlor	Wine Cellar
				Workshop

Lower Level Rooms [R]

None	Bedroom 4/Bonus	Den	Living Room	Rec Room
2nd Kitchen	Bedroom 5	Dining Room	Loft	Sewing
2nd Living Quarters	Bedroom 5/Bonus	Entry Hall	Master Bedroom	Sitting
2nd Master	Bedroom 6	Exercise	Media	Solarium
Bar/Entertainment	Bedroom 6/Bonus	Foyer	Mud	Study
Bedroom 2	Billiard	Great Room	Office	Sunroom
Bedroom 3	Bonus Room	Kitchen	Pantry	Utility
Bedroom 3/Bonus	Breakfast	Laundry	Parlor	Wine Cellar
Bedroom 4	Computer Niche	Library	Play Room	Workshop

Model/Plan [N]

Total Bedrooms [R] _____

Total Full Baths: Main [R] _____

Total Full Baths: Upper [R] _____

Total Full Baths: Third [R] _____

Total Full Baths: Bsmt [R] _____

Total Full Baths: Lower [R] _____

Total Full Baths [R] _____

Total Half Baths: Main [R] _____

Total Half Baths: Upper [R] _____

Total Half Baths: Third Level [R] _____

Total Half Baths: Bsmt [R] _____

Total Half Baths: Lower [R] _____

Total Half Baths [R] _____

Total Baths [R]

Approx Lot Dimensions [R] _____

Approx. Acres [R] _____

HOA Fee [N] _____

HOA Fee Paid [N] _____
Monthly Quarterly
Semi-Annually Annually

HOA Management [N] _____

HOA Phone [N] _____

High School [N] _____

Middle School [N] _____

Elementary School [N] _____

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Directions

(Directions only. Do not include confidential information, agent name or contact information in this field.)

Remarks

(Do not include confidential information, agent name or contact information in this field.)

Agent Remarks

Company Remarks

Media

(May be added only to a listing that has been saved as active. Agent Reports in Tempo have access to all media types. Customer Reports in Tempo only have access to view Photos and Virtual Tours.)

Photos- (JPG) (6MB size limit)

Primary Photo

Caption:

2nd Photo

Caption:

3rd Photo

Caption:

4th Photo

Caption:

5th Photo

Caption:

6th Photo

Caption:

7th Photo

Caption:

8th Photo

Caption:

9th Photo

Caption:

10th Photo

Caption:

11th Photo

Caption:

12th Photo

Caption:

13th Photo

Caption:

14th Photo

Caption:

15th Photo

Caption:

16th Photo

Caption:

Attachments (.doc, .pdf, .txt, .docx) (space available: 5120k):

Additional Listing Features

Once your listing has been saved as active, you can add an open house, assign your Supra lock box to the listing, and setup showing instructions through CSS.