

# Condo/Townhouse – Category 2

[R] = Required [N] = Not Required  
 Note: There are look-up tables for city, county, tax location, schools and complex name. Dates should be: MM/DD/YY



Carolina Multiple Listing Services, Inc.

<b>Area Number [R]</b>	<b>Co-Listing Agent Phone [R]</b>	<b>Sub Agent Comp [R]</b>	<b>HLA: Bsmt [R]</b>
<b>Sub Area Number [R]</b>	<b>Listing Date [R]</b>	<b>Sub Agent Comp Type [R]</b>	<b>HLA: Lower [R]</b>
<b>County [R]</b>	<b>Expire Date [R]</b>	\$ %	<b>Unheated SqFt: Main [R]</b>
<b>City [R]</b>	<b>Parcel ID [R]</b>	<b>Buyer Agent Comp [R]</b>	<b>Unheated SqFt: Upper [R]</b>
<b>Street # [R]</b>	<b>Deed Reference [R]</b>	<b>Buyer Agent Comp Type [R]</b>	<b>Unheated SqFt: Third [R]</b>
<b>Street Name [R]</b>	<b>State [R]</b>	\$ %	<b>Unheated SqFt: Bsmt [R]</b>
	NC SC	<b>Variable Rate Commission [R]</b>	<b>Unheated SqFt: Lower [R]</b>
<b>Street Type [R]</b>	<b>Zoning Desc. [N] see list in TEMPO™</b>	Yes No	<b>Total HLA [R]</b>
Rd., St., Ave., Etc.		<b>Named Prospects Exempted [R]</b>	<b>Total Unheated SqFt [R]</b>
<b>Street Direction [N]</b>	<b>Zoning [R]</b>	Yes No	<b>Additional SqFt [N]</b>
N, S, E, W NE, NW, SE, SW		<b>Bonus \$ [N]</b>	<b>Year Built [R]</b>
<b>Unit # [R]</b>	<b>Legal Description [R]</b>	<b>Office Inventory [N]</b>	<b>New Construction [R]</b>
		Yes No	Yes No
<b>Subdivision [N]</b>	<b>Tax Value [R]</b>	<b>Allow Internet Address Display [R]</b>	<b>Completion Date [R if new construction]</b>
		Yes No	
<b>Complex Name [R]</b>	<b>Seller Name [R]</b>	<b>Allow Internet Listing Display [R]</b>	<b>Builder [N]</b>
		Yes No	
<b>Tax Location [R]</b>	<b>Seller Phone [N]</b>	<b>Allow Internet AVM [R]</b>	<b>Entry Level [R]</b>
		Yes No	Main Upper Third Level Basement Lower
<b>Zip [R]</b>	<b>Appointment Phone [N]</b>	<b>Allow Internet Comment [R]</b>	<b>Units Level in Building [N]</b>
		Yes No	1-20+
<b>List Price [R]</b>	<b>Agent/Owner [R]</b>	<b>HLA: Main [R]</b>	
	Yes No	<b>HLA: Upper [R]</b>	
<b>Listing Agent [R]</b>	<b>Exclusive Rt/Agency [R]</b>	<b>HLA: Third [R]</b>	
	Exclusive Right Exclusive Agency		

<b>Main Level Rooms [R]</b>	Sewing Sitting Solarium Study Sunroom Utility Wine Cellar Workshop	Loft Master Bedroom Media Mud Office Pantry Parlor Play Room Rec Room Sewing Sitting Solarium Study Sunroom Utility Wine Cellar Workshop	Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room Loft Master Bedroom Media Mud Office Pantry Parlor Play Room Rec Room	Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room Loft Master Bedroom Media Mud Office Pantry Parlor Play Room Rec Room Sewing Sitting Solarium Study Sunroom Utility Wine Cellar Workshop	<b>Lower Level Rooms [R]</b>	Sewing Sitting Solarium Study Sunroom Utility Wine Cellar Workshop
None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4 Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room Loft Master Bedroom Media Mud Office Pantry Parlor Play Room Rec Room	<b>Upper Level Rooms [R]</b>	<b>Third Level Rooms [R]</b>	<b>Bsmt Level Rooms [R]</b>	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4 Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4 Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room Loft Master Bedroom Media Mud Office Pantry Parlor Play Rec Room	<b>Model/Plan [N]</b>
	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4 Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4 Bedroom 4/Bonus Bedroom 5 Bedroom 5/Bonus Bedroom 6 Bedroom 6/Bonus Billiard Bonus Room Breakfast Computer Niche Den	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Basement Bedroom 2 Bedroom 3 Bedroom 3/Bonus Bedroom 4	None 2nd Kitchen 2nd Living Quarters 2nd Master Bar/Entertainment Billiard Bonus Room Breakfast Computer Niche Den Dining Room Entry Hall Exercise Foyer Great Room Kitchen Laundry Library Living Room Loft Master Bedroom Media Mud Office Pantry Parlor Play Rec Room	<b>Total Bedrooms [R]</b>	<b>Total Full Baths: Main [R]</b>
					<b>Total Full Baths: Upper [R]</b>	<b>Total Full Baths: Third [R]</b>
					<b>Total Full Baths: Bsmt [R]</b>	<b>Total Full Baths: Lower [R]</b>
					<b>Total Full Baths: [R]</b>	<b>Total Half Baths: Main [R]</b>
						<b>Total Half Baths: Upper [R]</b>

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LISTING INFORMATION All items required [R] except for those with [N]

<b>Total Half Baths: Third</b> [R]	Hardboard Siding Log	<b>Doors and Windows</b> [N]	Gas Range/Oven Grilltop	<b>Agency Cooperation</b> [R]
<b>Total Half Baths: Bsmt</b> [R]	Rough/Sawn Shingle	Insulated Windows Screen Door(s) Storm Door(s) Storm Window(s)	Ice Maker Connection Intercom Microwave Network Ready Range/Hood Refrigerator Security System Self Cleaning Oven Smoke Detector Suround Sound Trash Compactor None Other	Both Buyer Agent Sub Agents
<b>Total Half Baths: Lower</b> [R]	Stone Synthetic Stucco Vinyl Wood Other	<b>Foundation</b> [N]		<b>Showing Instructions</b> [R]
<b>Total Half Baths:</b> [R]		Basement Crawl Space Slab Other		3rd Party Home Call Listing Agent Call Listing Office Call Seller Call Tenant Combination Corporate Home Do Not Disturb Tenant Key in Listing Office Key with Listing Agent Listing Agent Accompany Lockbox/Key No Sign Onsite Agent Showing Service Tenant Occupied Vacant None Other
<b>Total Baths:</b> [R]		<b>Lot Description</b> [N]	<b>Floor Coverings</b> [N]	<b>Green Certification</b> [N]
<b>HOA Fee</b> [N]	<b>Parking</b> [R]	Corner Lot Cul-de-sac Lot End Unit Golf Course View Mountain View On Golf Course Waterfront Waterview	Brick Ceramic Tile Concrete Laminate Marble Parquet Prefinished Wood Slate Vinyl/Linoleum Wall-to-wall Carpet Wood Other	EarthCraft House Energy Star Environments for Living LEED Home NAHB National GreenBuilding Standard N.C. Healthy Built Home
<b>HOA Fee Paid</b> [N]	1 Car Carport 1 Car Garage 1 Parking Space 2 Car Carport 2 Car Garage 2 Parking Spaces 3 Car Carport 3 Car Garage 3 Parking Spaces 3+ Parking Spaces 3+ Car Carport 3+ Car Garage	<b>Water/Sewer</b> [R]		
Monthly Quarterly Semi-Annually Annually	Attached Back Load Detached Garage Door Opener Keypad Entry Parking Deck Parking Gar Side Load Street/Lot None Other	City Sewer City Water Community Sewer Community Well County Sewer County Water Septic Tank Well None Other	<b>Laundry Location</b> [R]	
<b>HOA Management</b> [N]		<b>HVAC</b> [R]	1st Floor 2nd Floor Basement Closet Common Facil Garage Kitchen Laundry Room Porch Utility Room None Other	<b>HERS Index</b> [N] 0-100
		Active Solar Heat Central Air Electric Baseboard Heat Electric Hot Air Gas Floor Furnace Gas Hot Air Gas Space Heater Gas Steam Heat Gas Water Heater Geothermal Heat Pump - A/C Heat Pump - Heat MultiZone A/C Multizone Heat N/A No A/C Oil Floor Furnace Oil Hot Air Oil Space Heater Oil Steam Heat Oil Water Heater On-Demand Water Heater Passive Solar Heat Radiant Heat Wall Unit - A/C Wall Unit Heat Window Unit Wood Stove None Other		<b>Auction/Bid Type</b> [N]
<b>HOA Phone</b> [N]				Auction/Absolute Auction/Reserve Bid
				<b>Auction/Bid Info</b> [N]
<b>Land Included</b> [R]				Actual List Price Assessed Value Market Value Starting Bid
Yes No				<b>Special Conditions</b> [R]
<b>High School</b> [N]				Bankruptcy Estate HUD In Foreclosure Process Relocation REO/Lender Owned Short Sale/Subject to Lender Approval Subject to Court Approval Undisclosed VA None
				<b>Virtual Tour Hyperlink URL</b> [N]
<b>Middle School</b> [N]				
				<b>Web Hyperlink URL</b> [N]
<b>Elementary School</b> [N]				
<b>Type</b> [R]	<b>Exterior Features</b> [N]	<b>Water Heater</b> [R]	<b>Proposed Financing</b> [R]	
1.5 Story 1.5 Story/Basement 2 Story 2 Story/Basement 2.5 Story 2.5 Story/Basement 3 Story 3 Story/Basement Co-op Duplex Fourplex Garden High-Rise Live/Work Loft Mid-Rise Patio Tri-Level Triplex Other	Boat Slip (Deed) Boat Slip (License/Lease) Deck Enclosed Patio Fenced Yard Hot Tub In-Ground Gas Grill In-Ground Irrigation Outdoor Fireplace Patio Porch Porch-Glass Porch-Screened Private Pond Sauna Storage Unit Terrace Other	Electric Gas Solar None Other	Cash Conventional FHA FMHA Lease Purchase Loan Assumption NC Bond Owner Financing Personal Loan Trade/Exchange VA Other	
<b>Style</b> [N]	<b>Community Features</b> [N]	<b>Equipment</b> [R]		
A-Frame Bungalow Cape Cod Colonial Contemporary Craftsman French Provincial Georgian Rustic Spanish Traditional Transitional Tudor Victorian Williamsburg Other	55 and Older Airfield Boat House Boat Lift Boat Ramp Boat Slip (Lease/License) Club House Dock/Pier Elevator Equestrian Facilities Fitness Center Gated Community Golf Course Hot Tub Lake Playground Pond Pool Putting Green Recreation Area Sauna Security Tennis Courts Walking Trails None Other	Cable Prewire Ceiling Fans Central Vacuum CO Detector Convection Oven Cooktop Electric Cooktop Gas Cooktop Electric Cooktop Gas Dishwasher Disposal Double Oven Electric Dryer Hookup Electric Range/Oven Exhaust Fan Gas Dryer Hookup Gas Range/Electric Oven		
<b>Exterior Construction</b> [R]				
Aluminum Asbestos Brick Veneer Full Brick Veneer Partial Cedar Shake Concrete Block Fiber Cement Hard Stucco				

# Condo/Townhouse – Category 2

## Directions

(Directions only. Do not include confidential information, agent name or contact information in this field.)

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## Remarks

(Do not include confidential information, agent name or contact information in this field.)

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## Agent Remarks

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## Company Remarks

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## Media

(May be added only to a listing that has been saved as active. Agent Reports in Tempo have access to all media types. Customer Reports in Tempo only have access to view Photos and Virtual Tours.)

Photos- (JPG) (6MB size limit)

### Primary Photo

Caption:

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### 2nd Photo

Caption:

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### 3rd Photo

Caption:

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### 4th Photo

Caption:

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### 5th Photo

Caption:

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### 6th Photo

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### 7th Photo

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### 8th Photo

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### 9th Photo

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### 10th Photo

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### 11th Photo

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### 12th Photo

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### 13th Photo

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### 14th Photo

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### 15th Photo

Caption:

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### 16th Photo

Caption:

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### Attachments (.doc, .pdf, .txt, .docx) (space available: 5120k):

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### Additional Listing Features

Once your listing has been saved as active, you can add an open house, assign your Supra lock box to the listing, and setup showing instructions through CSS.