

Commercial- Category 5

[R] = Required [N] = Not Required

Note: There are look-up tables for city, county, tax location and schools.

Dates should be: MM/DD/YY



Carolina Multiple Listing Services, Inc.

Area Number [R]	Agent/Owner [R] Yes No	Max Lse\$/SqFt [R]	Secondary Type [R] Business Free Standing Retail Hotel/Motel Industrial Manufactured Home Park N/A Office Retail Center Showroom/Office Special Purpose Warehouse/Office None Other
Sub Area Number [R]	Exclusive Rt/Agency [R] Exclusive Right Exclusive Agency	Ceiling Height Ft [N]	
County [R]	Sub Agent Comp [R]	Ceiling Height In [N]	
City [R]	Sub Agent Comp Type [R] \$ %	Road Frontage [N]	
Street # [R]	Buyer Agent Comp [R]	Total Parking [N]	
Street Name [R]	Buyer Agent Comp Type [R] \$ %	Num of Bldgs [N]	
Street Type [R] Rd., St., Ave., Etc	Buyer Agent Comp Type [R] \$ %	Num of Stories [N]	
Street Direction [N] N, S, E, W NE, NW, SE, SW	Variable Rate Commission [R] Yes No	Number of Units [N]	Sale/Lease Includes [R] Building Business Equipment Fixtures Inventory Land Licenses N/A Other
Unit # [N]	Named Prospects Exempted [R] Yes No	Num of Rentals [N]	
Tax Location [R]	Bonus \$ [N]	Num Drive In Doors [N]	
Zip [R]	Office Inventory [N]	Num of Docks [N]	
List Price [R]	Full Service [R] Yes No	Rvalue Ceiling [N]	
Listing Agent [R]	Allow Internet Address Display [R] Yes No	Rvalue Wall [N]	Construction [N] Block Brick Frame Hol Tile Metal N/A Stone Stucco Tit Wall Wood Other
Listing Agent Phone [R]	Allow Internet Listing Display [R] Yes No	Rvalue Floor [N]	
Co-Listing Agent [N]	Allow Internet AVM [R] Yes No	Approx Lot Dimensions [N]	
Co-Listing Agent Phone [N]	Allow Internet Comment [R] Yes No	Approx Acres [R]	
Listing Date [R]	For Sale [R] Yes No	\$/Acre [N] Auto Calculate	
Expire Date [R]	For Lease [R] Yes No	Annual Sched Income \$ [N]	
Parcel ID [R]	Cross Street [N]	Other Income \$ [N]	
Deed Reference [R]	Year Built [R]	Potential Income \$ [N]	
Project Name [N]	New Construction [R] Yes No	Gross Op Income \$ [N]	Roofing [N] Built-up Cmpstm Metal N/A Other
Zoning Desc. [N] see list in TEMPO™	Completion Date [R]	Operating Expenses \$ [N]	Foundation [N] N/A Pier & Beam Slab Other
State [R] NC SC	Builder [N]	Annual NOI \$ [N]	Heating [N] Central Electric Gas Individually Metered N/A Office only Total Area None Other
Zoning [R]	Total Bldg SqFt [R]	Vacancy Rate [N]	
Legal Description [R]	In City [R] Yes No	Financial Info [N]	
Tax Value [R]	Min SqFt Avail [R]	Restrictions 2 [R]	
Seller Name [R]	Max SqFt Avail [R]	Type [R] Business Free Standing Retail Hotel/Motel Industrial Manufactured Home Park N/A Office Retail Center Showroom/Office Special Purpose Warehouse/Office None Other	Cooling [N] Central Individually Metered N/A Office only Total Area Wall Window None Other
Seller Phone [N]	Min Lse\$/SqFt [R]		
Appointment Phone [N]			

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LISTING INFORMATION All items required [R] except for those with [N]

Utilities [N]

City Sewer
City Water
Community Sewer
Community Well
County Sewer
County Water
Electricity
Gas
N/A
Septic Tank
Telephone
Well
None
Other

Rail Service [N]

N/A
No
Yes
Other

Sprinkler [N]

Dry
N/A
None
Wet
Other

Miscellaneous [N]

Boat Slip
Carpeting
Compressor
Conveyor
Display Window
Elevator
Fenced
Fire/Smoke Alarm
Fixed Furniture
Floating Dock
Front Elevation
Fuel Pump
Loading Dock
N/A
Paneling
Pier
Security System
Skylight
Storage Shed
Waterfront
Waterview
None
Other

Easements [N]

Drainage
Electric
Gas
Ingress/Egress
N/A
Sewer
Telephone
Water
None
Other

Restrictions [R]

Architectural Review
Building
Deed
Height
Historical
N/A
Signage
Subdivision
Use
None
Other

Flood Plain [N]

N/A
No
Yes
Other

Documents [N]

Appraisal
Aerial Photo
Brochure
Data Sheets
Floor Plan
Info/Limit
Investment Analysis
N/A
Operation Expenses Report
Plat
Proforma
Rent Roll
Survey
Tax Information
Title Comt
Title Search
None
Other

Terms [N]

Build To Suit
Cash/Only
Conventional
Exchange
FHA
Ground Lease
Lease
Lease Purchase
Lease w/ Option to Buy
Loan Assumption
N/A
OWC 1st
OWC 2nd
Personal Loan
Sale/Leaseback
VA
Wrap Around
None
Other

Assumable [N]

N/A
No
Qualify
Yes
Other

Agency Cooperation [R]

Both
BuyerAgent
Subagents

Showing Instructions [R]

Call Listing Agent
Call Seller
Go Direct
Onsite Agent
Showing Service
Sign
None

Auction/Bid Type [N]

Auction/Absolute
Auction/Reserve
Bid

Auction/Bid Info [N]

Actual List Price
Assessed Value
Market Value
Starting Bid

Special Conditions [R]

Bankruptcy
Estate
HUD
In Foreclosure Process
Relocation
REO/Lender Owned
Short Sale/Subject to Lender Approval
Subject to Court Approval
Undisclosed
VA
None

Virtual Tour Hyperlink URL [N]

Web Hyperlink URL [N]

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Directions

(Directions only. Do not include confidential information, agent name or contact information in this field.)

Remarks

(Do not include confidential information, agent name or contact information in this field.)

Agent Remarks

Company Remarks

Media

(May be added only to a listing that has been saved as active. Agent Reports in Tempo have access to all media types. Customer Reports in Tempo only have access to view Photos and Virtual Tours.)

Photos- (JPG) (6MB size limit)

Primary Photo

Caption:

2nd Photo

Caption:

3rd Photo

Caption:

4th Photo

Caption:

5th Photo

Caption:

6th Photo

Caption:

7th Photo

Caption:

8th Photo

Caption:

9th Photo

Caption:

10th Photo

Caption:

11th Photo

Caption:

12th Photo

Caption:

13th Photo

Caption:

14th Photo

Caption:

15th Photo

Caption:

16th Photo

Caption:

Attachments (.doc, .pdf, .txt, .docx) (space available: 5120k):

Additional Listing Features

Once your listing has been saved as active, you can add an open house, assign your Supra lock box to the listing, and setup showing instructions through CSS.