



**Please read the following and complete the bottom of this form entirely.**

All active real estate licensees affiliated with a Member Participant (MP) are required to subscribe to the MLS unless the licensee qualifies for a waiver from the service. Applying for a waiver requires the signature of the MP and must be approved. **Waivers are good for one year and must be renewed.**

While on waiver from the CMLS, any agent found to be using the service in any way (including co-listing with a Subscriber) will be activated and charged service fees back to the initial listing date, applicable start-up fees and may be fined. When CMLS revokes a Subscriber's waiver, the MP may not apply for a new waiver for the Subscriber until one year from the date of revocation.

Member Services staff administratively approves waiver requests for the following reasons, but the CMLS Board of Directors must consider any waiver requested for a reason not listed below.

1. Administrative assistants (staff) with an active license but who do not access the MLS.
2. Associates with an active license who deal exclusively in property management or commercial and industrial properties.
3. Principals or officers of the company with an active license, but who are not actively engaged in general real estate brokerage.
4. Any agent associated with a MP who represents a new-home builder and handles on-site sales only, either working directly for the builder or indirectly for a MP representing the builder.
5. Any associated licensees who receive referrals only and do not use the CMLS data in any manner to generate those referrals.
6. Any affiliated licensees who exclusively subscribe and exclusively market listings in another MLS. Listings that are co-listed with other licensees who are not MPs or CMLS Subscribers shall not be entered into the MLS.
7. Any certified or licensed appraiser or appraiser trainee who already subscribes to the CMLS.

**CMLS ONLY GRANTS WAIVERS TO SUBSCRIBERS.**

**PLEASE FILL OUT BOTTOM PORTION COMPLETELY**

**Certification of Agent Affiliated with Member Participant**

**Agent license number:** \_\_\_\_\_

I, \_\_\_\_\_, do not use any services of the CMLS. I understand that if I should utilize the CMLS in any form, at any time, the Member Participant with whom I am affiliated is obliged to pay the required set-up and subscription fee.

Agent's Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**Certification of Member Participant**

I, \_\_\_\_\_, agree that the above-named agent does not utilize the CMLS in any way. I have read the above and agree to the terms of this waiver and hereby request that the above-named licensee be granted a waiver from the CMLS for the following reason (check one):

Staff       Property Mgmt       Officer       New Homes       Referral agent only

Certified/Licensed Appraiser or Appraisal Trainee already subscribing to MLS

I do not market listings in CMLS because I exclusively market listings and subscribe to another MLS. Please indicate name of MLS utilized: \_\_\_\_\_

Member Participant's Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_